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**TERRI ROSS**  
**COUNTY CLERK**

THCPP Round XII Grant – Upshur County Courthouse  
 Funding Agreement – Attachment D: Project Schedule  
 September 17, 2022

**2022 OCT 31 PM 1:53**

**Project Schedule**

For the Upshur County Courthouse Restoration Project

UPSHUR COUNTY, TX.

Construction and Construction Administration for the Restoration of the Upshur County Courthouse

BY T. Ross  
 Overall Timeline: DEPUTY

Grant and construction documentation preparation: May 2022-Feb 2023  
 Contractor Solicitation and Negotiation: Oct/Nov 2022  
 Construction: Mar 2023 – Jan 2025 (22 months)

Date	Action	Notes
Aug. 18, 2022	Virtual Grant Orientation Meeting for Upshur County	
Sept, 01, 2022	Provide proposed Scope of Work (B), Project Schedule (C), Cost Estimate (D) to Upshur County and THC	Commissioners Court Meeting
Sept. 07, 2022	Provide contract for services to Upshur County for review	
Oct. 07, 2022	Finalize contract for architectural services.	Commissioners Court Meeting
Oct-Nov 2022	Solicit Contractor proposals; Contractor selection; Notice to proceed	
Oct 2022-Feb 2023	Finalize documents; issue full restoration construction package	
Mar 2023	Pre-Construction Meeting	
Mar-Apr 2023	Contractor to begin work	
Mar 2023 – Jan 2025	Construction phase (22 months)	
	Project reaches Substantial Completion	
Feb 2025	Completion Report draft submitted	
Mar 2025	Final reimbursement request and Completion Report copies submitted.	
To be determined	Rededication celebration	

*Todd J* 10-31-2022  
 TODD TEFTSUCKER  
 UPSHUR CO. JUDGE  
 09.17.2022